



## Continuous Vinyl Accordion Partition

# INSTALLATION

# INSTRUCTIONS

These easy to follow steps will save you time.

Read carefully BEFORE proceeding

## GENERAL

- If door is to be stored after receiving, keep on edge (marked by arrow) of crate. Do not remove crate until ready to hang from track.
- Check size of door as indicated on crate label against dimensions of opening, which should be both level and plumb.
- In cold weather, allow at least twelve hours for door to reach room temperature (above 60 degrees) before unpacking.
- Do not remove crating from door until after it has been hung in opening except as indicated in installation instructions.
- If door is to be stored after receiving, it should be kept on its edge in original crate.
- Never stand door upright or lean against wall as such handling might impair operation.

## WARRANTY

Two years against defects in material and workmanship, excluding abuse.

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## 1. UNCRATING

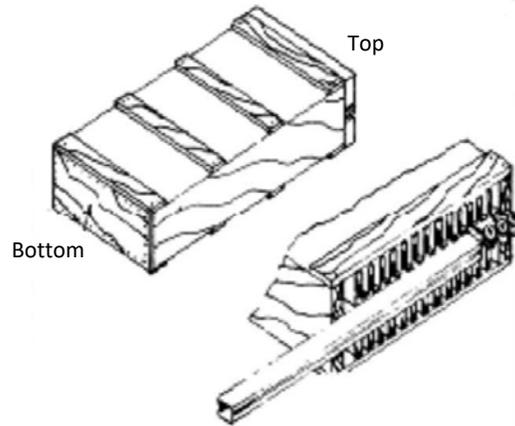
Remove crate's bottom and top (2 x 10 boards)

Remove the 2 x 4's and slide the plastic crating track out.

Discard crating track. Fit length of track to opening in desired position (preferably wall or jamb). Mark location of screws. Take down track and drill pilot holes using 3/32" drill bit.

Position door so anchor end is in right place.

Thread the aluminum track on carriers



## 2. INSTALLATION

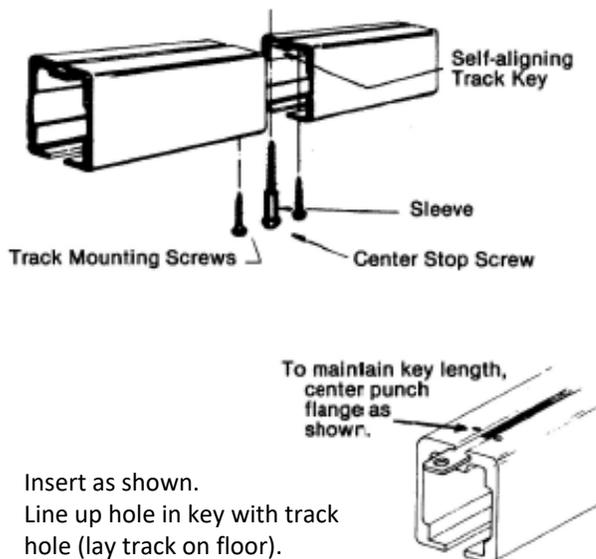
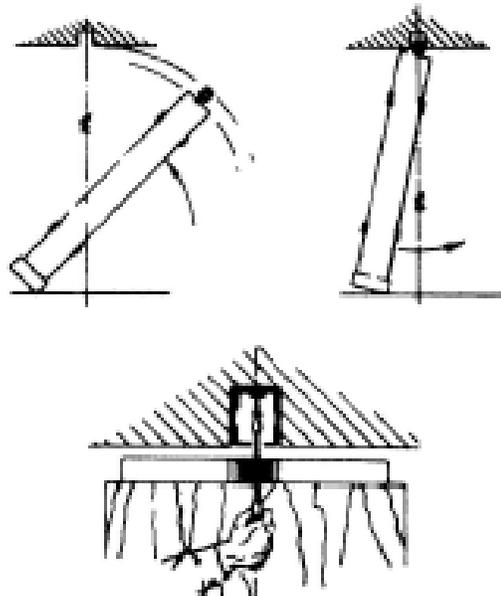
Offset bottom of crate from center line when raising into position. How far depends on height of door.

When crate is in line with centerline, slide door in direction shown.

If more than one section of track is required, DO NOT USE LESS THAN a 2' piece of track. The shorter piece of track should be away from the stack end. (10' and 5' track sections are supplied).

Not all holes require screws. Fill every other hole starting with end holes of track. If extra screws remain, fill holes starting at stack end.

Slide track to premarked position and secure with #10 x 2 track screws. Put up remainder of track before uncrating. Shim track if necessary to center in ceiling channel.



Insert as shown.  
Line up hole in key with track hole (lay track on floor).  
Center punch as above

## 3. PAIR OF DOORS

Supplied aligners (key for type 71-shown, pins for type 15 & 18), for splicing multiple pieces of track.

However, close attention should be paid to alignment of joints.

Doors should travel smoothly through all joints. On pair of doors, drill pilot hole in center and insert center stop screw (with sleeve).

Make certain that track joints align and are smooth.

This is the number one cause of carrier failure.

#### 4. ANCHOR ATTACHMENT

Extend door across opening. Unfasten Nylon Cover to Post Fasteners (NCF) with pliers, 1/4 turn either way will release fastener. Do this on one side only. Pull flap back to expose nylon receptacle holding cover on pantograph sections. If the top receptacle has a metal clip through it, pull clip out approximately 1/8".

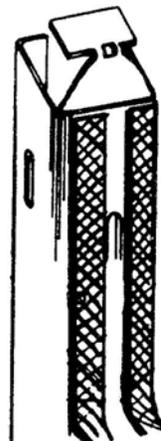
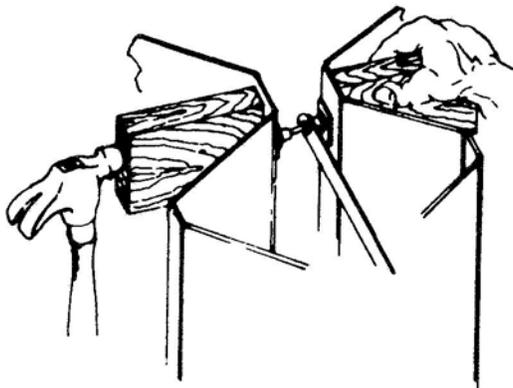
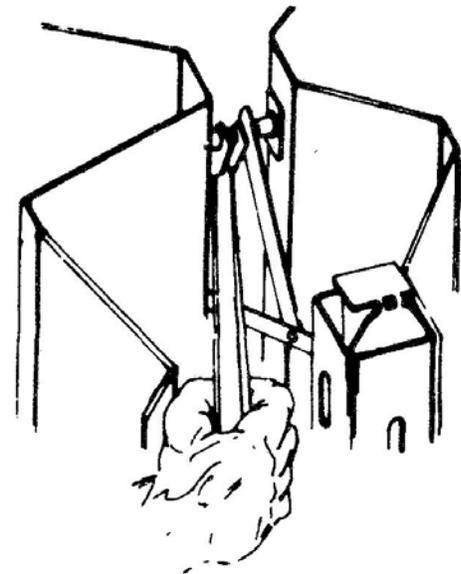
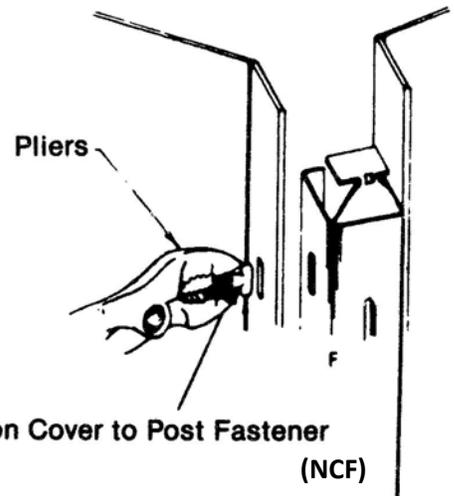
**NOTE:** a plastic bag containing foam seal will be packed with door. Peel paper backing off foam and stick two strips full length of anchor post.

To install anchor post, scribe line on jamb from center of track down to floor. Hold anchor post against jamb and mark screw locations. Drill pilot holes and secure post to wall with #8 x 1-1/4" long anchor post screws or appropriate fasteners (supplied).

To reinstall cover on pantograph, line up top receptacle on pin, back up with wood block, give sharp rap on NCF with hammer and block of wood. Insert NCF post fasteners and secure by turning 1/4 way to vertical position.

*Alternate method* - remove nylon post fasteners on both sides by turning 90°. Roll door down track leaving post, make sure post is plumb-use post as template. Drill pilot holes and secure post. Re-fasten cover to the post.

**NOTE:** Post height prior to removing second side should be noted as it may drop slightly when being removed from cover.

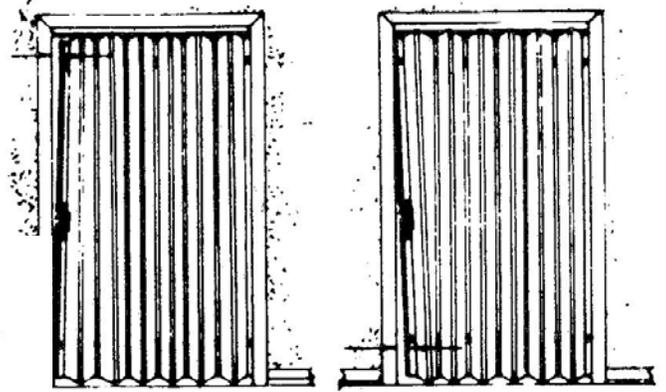
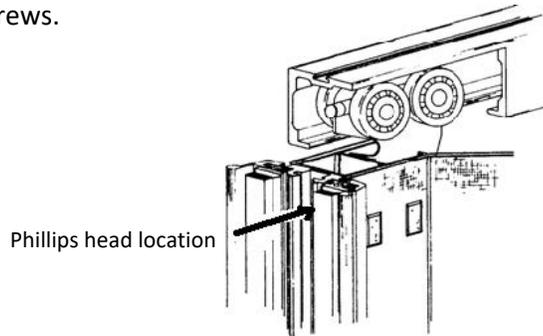


Peel paper backing from foam.

Apply two strips full length of anchor post as shown

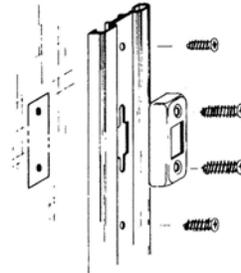
## 5. ADJUSTMENT

Extend door across opening to jamb. If door has a gap at the top, loosen adjustment screws one and one-half turns and pull down on lead post, hold, and retighten screws. If gap is excessive, shim track at lead end. If door has gap at bottom, loosen screws and lift lead post, hold, retighten phillips head screws.



## 6. STRIKE ADJUSTMENT

Strike is located and in-stalled at factory. It is adjustable. Loosen two screws and slide up or down, retighten.



## CLEANING PARTITION COVER

The covers may be cleaned with warm water and mild soap. Sponge surface or use soft brush. Wipe dry with soft, clean cloth. A good commercial vinyl cleaner can be used to remove more difficult stains and dirt.

### CAUTION:

Do not use lacquer thinner or similar chemicals to clean vinyl. Many floor cleaning materials contain chemicals harmful to vinyl. Care should be taken when using such compounds near door.

The Woodfold Continuous Vinyl Partition is constructed of the finest materials available and with normal use will give a lifetime of trouble free service. For Information not covered herein, contact your supplier or go to [www.woodfold.com](http://www.woodfold.com)